

Travel Approval Form

Department: JP # 3

Event Name: LEGISLATIVE UPDATES - JUSTICE
OF THE PEACE AND CLERKS

Location: CORPUS CHRISTI, TEXAS

Event Dates: AUGUST 17-18, 2025

Purpose: ☒ Required Continuing Education/Certification
☒ Job Training
☐ Other: _____

Name of Attendees:

Christi McClelland

Court Decision:	
This section to be completed by County Judge's Office	
	4-28-25

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:





Christi McClelland

Legislative Update Corpus Christi- Justice of the Peace and Clerks

Date: 10 Apr 2025

Transaction Number: 15586

This is confirmation of the following registrations and purchases:

Christi McClelland is now registered in:

Registration Option:

Registration Fee

Registration Date:	10 Apr 2025
Registration Fee:	\$75.00
Amount (including fees, discounts, and taxes):	\$75.00

With the following Add-Ons:

Add-On Option:	Lodging Fee
Add-On Quantity:	1
Add-On Fee:	\$100.00
Amount (including fees, discounts, and taxes):	\$100.00

Subtotal:	\$175.00
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Grand Total:

Total amount = \$175.00

Paid by: Invoice

Payment Status: Full Payment Outstanding

Legislative Updates for JP & Court Personnel

▼ Corpus Christi on August 18th

Monday, August 18th at the Omni Corpus Christi in Corpus Christi, TX.

If you opt to stay at the hotel, a room will be reserved for Sunday, August 17th.

Agenda

- Registration and breakfast: 8:00 a.m. on August 18th
- Course time: 9:00 - 12:00 p.m.
- Lunch: 12:00 - 1:00 p.m.
- Course time: 1:00 - 2:00 p.m.

Cost

Registration cost: \$75. This cost includes a \$30 registration fee and a \$45 overhead assessment.

Hotel cost: \$100 for 1 night at the Omni Corpus Christi

Registration

Click on this link to register: <https://enroll.tjctc.org/portal/events/reg/participantTypeSelection.do?method=load&entityId=2373245>

**Registration Fee****\$75.00**

Session selection information

The following add-ons are available for purchase with this package. You can choose which add-ons to purchase in a subsequent step.
Hide this list.

Lodging Fee Session selection information

Optional \$100.00

The event will take place at the Omni Corpus Christi, located at **900 North Shoreline Blvd., Corpus Christi, TX 78401**. Attendees are responsible for arranging their own transportation to and from the hotel. For driving directions, please visit the Omni Corpus Christi website. TJCTC will cover **self-parking** for all confirmed participants. (Valet is on your own.)

Hotel Reservations

If you requested a hotel room, TJCTC will reserve it for the night of **August 17th**. **Please do not contact the hotel directly**. Reservations are made two weeks prior to the event.

Want to avoid the lodging fee? You're always welcome to attend a TJCTC program without paying for lodging by choosing to room with another attendee.

For any changes or special requests—such as additional nights or room preferences—contact Francisco Paredes at fjp12@txstate.edu. Additional nights are subject to availability and will be at your own expense.

Hotel check-in is at **4:00 p.m.**, and check-out is at **11:00 a.m.** Early arrivals may arrange for luggage storage if rooms are not yet available.

anges or special requests—such as additional nights or room preferences—contact Francisco Paredes at fjp12@txstate.edu. Additional nights are subject to availability and will be at your own expense.

Hotel check-in is at **4:00 p.m.**, and check-out is at **11:00 a.m.** Early arrivals may arrange for luggage storage if rooms are not yet available.

Travel Approval Form

Department: JP # 3

Event Name: LEGISLATIVE UPDATES - JUSTICE
OF THE PEACE AND CLERKS

Location: LUBBOCK, TEXAS

Event Dates: SEPTEMBER 14-15, 2025

Purpose: ☒ Required Continuing Education/Certification
☒ Job Training
☐ Other: _____

Name of Attendees:

Judge Andrew Nolan

<p>Court Decision:</p> <p><small>This section to be completed by County Judge's Office</small></p>
<div style="text-align: center;"><p>4-28-25</p></div>

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



FW: Legislative Update Lubbock - Justice of the Peace and Clerks Email Receipt

From Andrew Nolan <anolan@johnsoncountytexas.org>

Date Thu 4/10/2025 10:57 AM

To Christina McClelland <cmccllelland@johnsoncountytexas.org>

2 attachments (193 KB)

Invoice.pdf; conferenceLogo;

Please handle.

A

From: Texas Justice Court Training Center <noreply@enroll.tjctc.txstate.edu>

Sent: Thursday, April 10, 2025 10:43 AM

To: Andrew Nolan <anolan@johnsoncountytexas.org>

Subject: Legislative Update Lubbock - Justice of the Peace and Clerks Email Receipt

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.



Hon. Andrew Nolan

Legislative Update Lubbock - Justice of the Peace and Clerks

Date: 10 Apr 2025

Transaction Number: 16321

This is confirmation of the following registrations and purchases:

Hon. Andrew Nolan is now registered in:

Registration Option:	Registration Fee
Registration Date:	10 Apr 2025
Registration Fee:	\$75.00
Amount (including fees, discounts, and taxes):	\$75.00

With the following Add-Ons:

Add-On Option:	Lodging Fee
Add-On Quantity:	1
Add-On Fee:	\$100.00
Amount (including fees, discounts, and taxes):	\$100.00

Subtotal:	\$175.00
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Legislative Updates for JP & Court Personnel

- ▶ Corpus Christi on August 18th
- ▶ San Marcos on August 25th
- ▶ Virtual (Morning) on August 26th
- ▶ Beaumont on August 28th
- ▶ DFW (Grapevine) on September 3rd
- ▶ Longview on September 5th
- ▼ Lubbock on September 15th

Monday, September 15th at the [Overton Hotel](#) in Lubbock, TX.

If you opt to stay at the hotel, a room will be reserved for Sunday, September 14th.

Agenda

- Registration and breakfast: 8:00 a.m. on September 15th.
- Course time: 9:00 - 12:00 p.m.
- Lunch: 12:00 - 1:00 p.m.
- Course time: 1:00 - 2:00 p.m.

Cost

Registration cost: \$75. This cost includes a \$30 registration fee and a \$45 overhead assessment.

Hotel cost: \$100 for 1 night at the Overton Hotel.
